

**CALIFORNIA BOWMEN HUNTERS  
AND  
STATE ARCHERY ASSOCIATION**

**BY-LAWS &  
STANDING RULES**



Revised February 2022

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# California Bowmen Hunters/State Archery Association Bylaws

## Article I – Name

The name of this organization shall be CALIFORNIA BOWMEN HUNTERS AND STATE ARCHERY ASSOCIATION, INCORPORATED; hereinafter referred to as CBH/SAA.

## Article II – Purpose

The purpose of CBH/SAA shall be:

- A. To promote the practice of field archery and to encourage the use of the bow and arrow in hunting all legal game.
- B. To protect, improve and increase the hunting rights of bowmen hunters.
- C. Promote the sound management and conservation of all California fish and wildlife.
- D. To unify all local and regional field archery and bowmen hunter organizations of the State of California into one strong association.
- E. To sponsor championship tournaments, to be held in accordance with the Tournament Rules of the Association set by the Board of Governors.
- F. To do all things necessary and proper to carry out the specific purposes of this organization.

## Article III – Membership

A. There shall be four (4) classes of individual memberships: Life, Adult, Youth, and Associate.

1. Life Membership, with exemption from regular fees and dues established for CBH/SAA:
  - a) May be granted by a majority vote of the Board of Governors, upon payment of ten (10) times the annual dues to CBH/SAA Life Membership Fund and payment of appropriate NFAA Life Membership, to any current CBH/SAA member for exceptional merit and service to CBH/SAA;
  - b) By any member of CBH/SAA upon payment of ten (10) times annual dues to CBH/SAA Life Membership Fund provided member is currently a life member of NFAA or upon payment of appropriate fees for NFAA Life Membership; with the understanding that Region dues must be paid by the individual member.
  - c) By any Senior (age 65 years or older) upon payment of five (5) times annual dues to CBH/SAA Life Membership Fund provided member is currently a life member of NFAA or upon payment of appropriate fees for NFAA Life Membership, with the understanding that Region dues must be paid by the individual member.

This membership fee is to be deposited in a closed savings account. The principal may not be withdrawn by CBH/SAA; however, any and all interest earned may be used in the General Fund operations of CBH/SAA.

2. Adult Membership shall be granted to any individual 18 years of age or older, upon application and payment of regular fees and dues through an Affiliated Regional Association.
3. Youth Membership shall be granted to any individual less than 18 years of age, upon application and payment of regular fees and dues through an Affiliated Regional Association. Youth members may not serve as an officer of CBH/SAA.
4. Associate Membership shall be granted to any individual upon application and payment of applicable fees to the CBH/SAA Secretary. Out of state applications will be assigned to the nearest region unless otherwise requested by the applicant to be placed in a particular region. Associate members may express their wishes through the Secretary by mail but may not serve as an officer of CBH/SAA, nor be entitled to vote on any of its deliberations, except the election of officers. Fees are reduced by 50% for active military personnel and shall receive the newsletter electronically only.
5. A member of CBH/SAA may be expelled or suspended for any good cause including but not limited to any violation of any State or Federal Fish and Game Regulations or by conduct detrimental to the California Bowmen Hunters and State Archery Association or to archery in general.
  - a. Written charges shall be presented to the Executive Committee by an NFAA Affiliated Club, Region or three members of the CBH/SAA Board of Governors.
  - b. Individual charged shall be given opportunity to answer charges in writing within 60 days of notification or in person before the Executive Committee.
  - c. Executive Committee will recommend charges be dropped, member suspended, or member expelled to CBH/SAA Board of Governors, who will make final determination of action to be taken.
  - d. Notice of charges shall be sent to the last known address of said member, whether it be by postal service or email address.

B. Club/Shop membership;

1. To be a chartered club/shop with CBH/SAA, club/shop must be chartered with NFAA, per NFAA requirements as outlined in the NFAA Bylaws.
2. The NFAA fee is \$30 and the CBH/SAA fee is \$20. Fees to be payable to NFAA with payment and form to be sent to CBH/SAA Secretary for processing.

Affiliated Membership

1. Affiliated membership in CBH/SAA shall consist of all members of affiliated regional archery clubs.
2. Affiliated members shall have no rights or privileges in CBH/SAA.
3. Affiliation of new regional organizations, upon application to CBH/SAA and approval by a two-thirds majority vote of the Board present at the Annual Meeting or by mail ballot, will become affiliated members, and entitled to the privileges thereof.
4. Affiliated regions and regional archery clubs shall support the principles of and abide by the rules, regulations, procedures and policies adopted by the California Bowmen Hunters and State Archery Association.

**Article IV – Officers and Elections**

A. Executive Officers

1. The Officers of CBH/SAA shall be a President, 1<sup>st</sup> Vice President, four 2<sup>nd</sup> Vice Presidents and the NFAA Director. All officers will be current members in good standing in CBH/SAA and NFAA. The Executive Officers of CBH/SAA shall have their NFAA dues reimbursed by CBH/SAA and may forego dues reimbursement.
2. Officers shall serve for a two year term or until their successors have been elected.
3. The President, 1<sup>st</sup> Vice President, NFAA Director & 2<sup>nd</sup> VP Hunting shall be elected on the even numbered years and the 2<sup>nd</sup> Vice President Target, Indoor & Field shall be elected on the odd-numbered years.
4. The Secretary shall be appointed or terminated by the President and confirmed by a two-thirds vote of the Board present at the Annual Meeting or by mail ballot.
5. The Treasurer shall be appointed or terminated by the President and confirmed by a two-thirds vote of the Board present at the Annual Meeting or by mail ballot.
6. The Duly Elected Officers shall assume office on March 2, following the elections.
7. Any office vacated or newly created in due course shall be filled by a CBH/SAA and NFAA member in good standing and is to be appointed by the President and approved by a 2/3 majority of the Board members.
8. Any fee or arrangements made by the 2<sup>nd</sup> VP with outside vendors, organizations, etc., must be shared with the CBH/SAA Treasurer before such event takes place.
9. A member of CBH/SAA Executive Board may be removed from office for any good cause including but not limited to, any violation of any State or Federal Fish & Game regulations or by conduct detrimental to the California Bowmen Hunters and State Archery Association, or to archery in general.
  - a. Written charges shall be presented to the Executive Committee by an NFAA Affiliated Club, Region or 3 members of the CBH/SAA Board of Governors.
  - b. Individual charged shall be given opportunity to answer charges in writing within 60 days of when notification is sent. Notice of charges shall be sent to the last known address of said member, whether it be by postal service or email address.
  - c. Executive Committee shall recommend charges be dropped, Board member suspended or Board member removed, to CBH/SAA Board of Governors, who will make the final determination of action to be taken.

B. The President shall preside at all meetings of CBH/SAA and the Board of Governors and shall perform such other duties as prescribed by Robert's Rules of Order.

C. The 1<sup>st</sup> Vice President shall perform the duties of the President in his/her absence. He/she shall be available for any other duties the President may prescribe. The 1<sup>st</sup> Vice President is to govern the CBH/SAA State Traditional Shoot.

D. The NFAA Director shall represent the interests of California archers and CBH/SAA to NFAA and act as a liaison between NFAA and CBH/SAA. The NFAA Director shall:

1. Report on NFAA activities and changes as necessary.
2. Administer all club charters and renewals.
3. Administer or delegate responsibilities for all range inspections.

E. The 2<sup>nd</sup> Vice President shall be charged with the administration of programs for which they were elected (appointed) and may make appointments deemed necessary for proper administration and programming within their activities.

The 2<sup>nd</sup> Vice President shall send a copy of all records, names, etc. pertaining to all perpetual awards for record keeping to the CBH/SAA Secretary.

1. a) In the event that the incoming 2<sup>nd</sup> Vice President of Hunting is not currently a regular or senior member of the Big Game Club, he/she shall be made an honorary member of the Big Game Club during his/her term of office and shall be ineligible for all special awards under the manner set forth by the Big Game Club rules.
- b) The 2<sup>nd</sup> Vice President of Hunting shall chair the Big Game Committee and the Big Game Club.
- c) May appoint a Broadhead Tournament Chairman and a State 3-D (Unmarked) Tournament chairman to plan, administer and run the State Broadhead Tournament and the State 3-D (Unmarked)
- d) May appoint a Small Game Chairman to administer the Golden Eagle Society (Small Game Program).
- e) Said appointments to be approved by the CBH/SAA Board of Governors.

F. The Secretary shall:

1. Keep minutes of the Annual Meeting and submit to each region the results of petitions presented at the Annual Meeting. Perform such other duties as prescribed by Robert's Rules of Order.
2. Shall forward CBH/SAA membership list to the 2<sup>nd</sup> VP's on their request in order to verify membership of the State Tournaments.
3. Shall be paid a monthly salary which shall be determined at the Annual Meeting of the Board members and shall be a line item on the annual budget.
4. Shall forward copies of proposed CBH/SAA By-Laws Amendments to the regions at least 90 days prior to the Annual Meeting.
5. Shall maintain a complete record of all CBH/SAA members. These records shall be filed by member's name and regional affiliation. In addition, all associate members of CBH/SAA will be mailed renewal notice 30 days prior to expiration of their membership.
6. CBH/SAA will bond its Secretary and pay all costs of doing so.
7. In the event the Secretary is unable to be bonded, a new Secretary must be appointed.

G. The Treasurer shall:

1. Receive all moneys of CBH/SAA and deposit said moneys in the name of CBH/SAA, and to its credit in a depository approved by the President. Shall be paid a salary, which shall be determined at the Annual Meeting of the Board members and shall be a line item on the annual budget.
2. Shall disperse said moneys under the direction of the Board or upon approval of the President. The President may approve up to five hundred dollars (\$500.00) per year without Board approval.
3. Shall keep accurate records of all receipts and disbursements.
4. Shall make a written report at the Annual Board meeting and shall be audited as directed by the Board and perform such other duties as prescribed by Robert's Rules of Order.
5. Shall also receive and deposit all funds of the Legislative, Big and Small Game Committees, Range Fund and disperse the same by direction of CBH/SAA officer heading the committee.
6. Shall be paid a salary, which shall be determined at the Annual Meeting of the Board members and shall be a line item on the annual budget.
7. CBH/SAA will bond its Treasurer and pay all costs of doing so.
8. In the event the Treasurer is unable to be bonded, a new Treasurer must be appointed.

H. A Past President shall serve as the CBH/SAA State Parliamentarian at all State Board meetings and any other official meetings called by the current President.

I. The News Editor shall:

1. Be appointed or terminated by the CBH/SAA President and confirmed by a two-thirds (2/3) vote of the Board present at the annual meeting or by mail ballot.
2. be paid a salary, which shall be determined and approved by a simple majority vote of the Board present at the annual meeting or by mail ballot. The News Editor's salary shall be a line item on the budget.
3. be responsible for forwarding all money received for advertising to the CBH/SAA Treasurer in a timely manner.

4. will also submit a monthly report to the CBH/SAA Treasurer showing cost and income of the Newsletter in a timely manner.
5. The CBH/SAA Newsletter shall be a monthly publication and shall be included in the price of membership for each Head of Household.
6. CBH/SAA reserves the right to print unsolicited articles.
7. Advertising rates will be broken down into two categories, Chartered Club/Pro Shop and commercial.
8. Advertising rates will be determined and approved by a simple majority vote by the Board present at the annual meeting or by mail ballot.

**J. Elections**

1. All adult members of CBH/SAA including Associate Members are only entitled to vote for Officers of CBH/SAA.
2. A printed ballot shall be published in the December issue of the official CBH/SAA publication. The CBH/SAA Secretary shall provide regional secretaries with additional ballots. In the event that there is only one candidate for an office, the preceding sub paragraph#2-7 are suspended for that office only and the candidate will be considered elected by unanimous vote.
3. A man and wife may use the same ballot by using a double check mark if they vote for the same candidate and a single mark if they are voting for different candidates.
4. Each marked ballot shall be mailed with the name and address of the member(s) on the envelope.
5. All ballots must be mailed to the CBH/SAA Secretary's office and postmarked by December 31.
6. The Secretary shall verify membership by name on envelope.
7. The President shall appoint a ballot committee. This committee shall open the marked envelopes and count the ballots prior to the Annual Board Meeting.
8. The results shall be made to the candidates prior to the Annual Board Meeting.
9. The results of the election shall be published in the official CBH/SAA publication in the first possible issue following the Annual Board Meeting.
10. For nominating procedures, refer to Article X, B. The Nominating Committee.

**K. Officer Expenses**

1. Those expenditures incurred by the officers of CBH/SAA in conducting their duties as directed by the President, shall be paid, as funds are available, with the approval of the President.
2. The annual CBH/SAA financial report must be presented in a form that shows the schedule of expenditures and income by category.
3. The Budget Committee shall present annually, for the Board's consideration, a financial budget showing expected expenditures balanced by predicted incomes.
4. Financial statements for CBH/SAA shall be prepared annually by a professional bookkeeper or accountant and shall be distributed at the CBH/SAA Annual Meeting.

**Article V – Board of Governors**

A) The Board of Governors, herein after referred to as the Board, shall consist of the Executive Officers of CBH/SAA, (1<sup>st</sup> VP and four 2<sup>nd</sup> VP's and the NFAA Director) the immediate Past President, the Legislative Coordinator, and three (3) delegates of each regional organization of CBH/SAA. These delegates to be the Regional President, Secretary, and Legislative Representative, or appointed alternates.

1. The Board of Governors of CBH/SAA will be members in good standing of CBH/SAA and NFAA.
2. If the President, Secretary or Legislative Representative of a Region are not present for a CBH/SAA meeting to name alternates, a written letter of request shall be submitted to the Secretary of CBH/SAA for the seating of alternates for any CBH/SAA Regional Organization by the President or Secretary of said Region. Letter shall state for what regional office, meeting or period of time the named people will act as alternates for the region.
3. If a region does not send delegate(s) to the Annual CBH/SAA Meeting for 2 consecutive years, that region will be dissolved and members and clubs affiliate with the closest region.
4. A Regional Organization shall consist of numerous clubs within a geographical area to represent their area at the state level. Each Regional Organization shall have their own procedure of election of officers and CBH/SAA shall not contribute with their process.
5. The Board of Governors shall vote on the petitions set forth by NFAA and CBH/SAA.

B. On all questions submitted to the Board for a vote, the Legislative Coordinator and each delegate of each Regional Organization of CBH/SAA shall be entitled to one vote; in case of a tie, the President of CBH/SAA shall be entitled to one vote.

C. The secretary of CBH/SAA shall record the vote of each delegate on each petition, when roll call vote is called for. That record shall be published in the official CBH/SAA Publication along with the report of the Annual Meeting.

D. Board of Governors shall vote on all NFAA candidates for the office of President and Vice President 15 days prior to NFAA deadline. This vote can be accomplished by mail in ballot furnished to each region by CBH/SAA.

### **Article VI – Meetings**

A. At least one well-planned and orderly meeting a year shall be held with opportunity for questions, discussions and common understanding.

B. The effective date of any new rulings, changes or petitions approved at the Annual CBH/SAA Board Meeting shall be sixty (60) days from the first of the month in which the meeting is held.

C. CBH/SAA, after each Annual Meeting, is required to submit to each region the results of petitions presented at that meeting. The report may include only those petitions passed or accepted but shall contain any amendments and the exact wording as passed.

D. The CBH/SAA Board of Governors shall choose the location (geographic area or city) of the subsequent year's meeting from the bids that are presented by the regions. The location of the Annual State Tournament sites and the future Board meeting shall be on the last day of the convention.

E Refer to Standing Rules, Article II, Section B, CBH/SAA Annual State Meeting.

### **Article VII – Dues**

A. Annual dues shall be determined by two-thirds vote of all Board members present at the Annual Meeting or by mail ballot. Any qualified individual may become a member upon payment of Regional, State, and/or NFAA dues to local or regional classification chairman

B. Regional dues shall be uniform throughout the state.

C. Adult membership shall include CBH/SAA plus National and Regional dues, if any per year. Any non-adult with no parent or guardian belonging to CBH/SAA will pay the CBH/SAA plus National dues.

D. Only Regional members will be eligible for a full adult membership in CBH/SAA. Each adult membership shall receive a monthly copy of the Official CBH/SAA Publication (one per household).

E. Associate memberships may be obtained upon payment of appropriate fees. The associate member has no vote in business or policy matters of CBH/SAA. Associate members are only eligible to vote for officers of CBH/SAA. NFAA membership for associates is optional.

F Dues Breakdown effective March 1, 2018: Subject to change effective 11-1 each year according to NFAA schedule

	<u>CBH/SAA</u>	<u>NFAA</u>	<u>REGION</u>	<u>TOTAL</u>
HEAD OF HOUSEHOLD OR SINGLE MEMBER ADULT	\$30.00	\$40.00	\$10.00	\$80.00
Spouse	\$7.00	\$10.00	-0-	\$17.00
2 <sup>nd</sup> plus family member (youth)	-0-	\$5.00	-0-	\$5.00
2 <sup>nd</sup> plus family member (adult)	\$7.00	\$40.00	-0-	\$47.00
Youth w/o parent or guardian	\$20.00	\$15.00	-0-	\$35.00
Associate member CBH/SAA	\$30.00	-0-	\$10.00	\$40.00
Associate family CBH/SAA	\$40.00	-0-	\$10.00	\$50.00
Associate NAA Youth member W/O Parent or Guardian	\$20.00			\$20.00

G. Head of Household and youth without parent or guardian membership includes one-year subscription to the Official CBH/SAA Publication.

### **Article VIII – Regional Affiliation and Jurisdiction**

A. NFAA shall collect Regional, State, and National dues. Beginning June 1, 1987, sixty days before a member’s membership expires, he/she, along with any additional family members, are sent a dues notice. The first week of each month, NFAA will send a check to the Treasurer and a complete list of all renewal and new members to the State Secretary.

B. Expenses of sending the three delegates from each region to the Annual Board Meeting will be borne by each region respectively. Newly formed regions will be given hotel, gas and oil expenses by CBH/SAA for the first year only.

C. This association, (CBH/SAA), may not set Regional boundaries and/or allow any jurisdictional right to any regional organization, and shall leave all Regional affiliation rights to the individual clubs of the State.

### **Article IX – Legislation**

A. All legislation and recommendations concerning use of the bow and arrow, outdoor resources, & fish and game related to California archery interest, shall be the primary concern of the CBH/SAA Legislative Committee.

B. The CBH/SAA Legislative Committee shall consist of Regional Legislative representatives (one for each region to correspond with the Department of Fish and Game regions), the CalBEP chairman and a Legislative Coordinator.

C. The President shall appoint, with the approval of the Board, a Legislative Coordinator, and the Legislative Representatives. The Legislative Coordinator shall act as chairman of the Legislative Committee. The President shall appoint alternates for each of these posts who shall act in the absence of the regular CBH/SAA Legislative representative; also, with approval of the Board.

D. The CBH/SAA Legislative Coordinator, assisted by the CBH/SAA Legislative Representatives, shall conduct the CBH/SAA legislative program and shall have full power to represent CBH/SAA at state level meetings, before the legislative resource’s agencies, and legislative bodies of our state.

E. The Legislative Coordinator shall have both voice and vote in all deliberations of the Board, and in addition he shall serve as a member of the Budget Committee.

F. The expenses of the CBH/SAA Legislative Representatives shall be paid by the Treasurer subject to the approval by the President and the availability of funds.



- G. In cases requiring emergency action, the Legislative Coordinator or his delegate representative, shall have full authority to act in the best interests of CBH/SAA and shall submit a full written report to the President of CBH/SAA.
- H. The CBH/SAA Legislative Representatives, and/or their alternates, shall be reimbursed for all receipted expenses.

## **Article X – Committees**

- A. The Executive Committee:
1. The Executive Committee shall consist of the CBH/SAA President, all Regional Presidents and no more than 3 Past Presidents of CBH/SAA, appointed by the President of CBH/SAA with the approval of the Board.
  2. The Executive Committee shall meet at least once each year at a time other than the Annual Meeting. Other meetings may be held, in person, by phone or by computer at the direction of the CBH/SAA President.
  3. The Executive Committee shall be empowered to make decisions affecting the operation of CBH/SAA, however all rulings or actions of the Executive Committee shall be effective only until the next Annual Meeting of the Board of Governors.
  4. The Executive Committee shall be empowered to expend funds not to exceed \$1,500.
- B. The Nominating Committee
1. The President shall appoint a nominating committee by August 1<sup>st</sup>, consisting of two members of each region, one of whom shall be a member of the Board of Governors.
  2. This committee shall submit the choice, if any, for the Executive Officers up for election and submit to the State Secretary by October 1<sup>st</sup>.
- C. Special Awards Committee
1. A special awards committee appointed by the current President shall be charged with the responsibility of receiving all nominations of the CBH/SAA Special Awards and the proper dissemination of such nominations to the Board for action.
- D. Budget Committee
- The President, Secretary, Treasurer, Past President and Legislative Coordinator shall serve as the Budget Committee. This committee should meet, prepare and mail to all regions a proposed budget or budgets by December 10 for consideration at the Annual Meeting.
- E. Legislative Committee
- Refer to Article IX - Legislation

## **Article XI – Amendments**

- A. These Bylaws may be amended by a two-thirds vote of the Board present at the Annual Meeting or by mail ballot. An amendment must be presented in writing and must be signed by ten (10) club members who belong to CBH/SAA or three (3) Board members.
- B. The only petitions, which will be considered by the Board, shall be those submitted by October 1, which will provide sufficient time for distribution by CBH/SAA to each region for member club's review and consideration prior to the Annual Meeting.
- C. The only exception to the above shall be those petitions vital to the interest of archery or bowhunting, the delay of which might endanger the existence of archery.

## Standing Rules

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*Constitution Committee:  
Pam Severtson, Chair  
Chriss Bowles, President  
Gary McCain, NFAA Director  
Tom Daley, Past President & S/W Sectional NFAA Councilman  
Joe Dotterer, Past President  
Julie Clawson, NORCAL Secretary*

**Standing Rules**  
**Article I – Tournaments**

Participants in CBH/SAA tournaments, except the State Broadhead and 3D Unmarked, must be a member of CBH/SAA and NFAA or CBH/SAA and USA and a resident of or has declared residency in (3-05) California, from a bordering state, at the time of the tournament to participate for awards. Those shooting the State Broadhead and the 3D Unmarked must be a CBH/SAA Associate Member or NFAA/CBH/SAA Member. Residency requirements apply to Broadhead and 3D Unmarked, as well. All competitors must be prepared to show proof of membership.

**Section A – Tournament Shooting Styles**

1. A. NFAA Rules shall apply to all shooting styles, except at the State Broadhead and 3D Unmarked.  
B. Shooting Divisions and Styles. Divisions: Master Senior, Silver Senior, Senior, Adult, Young Adult, Youth, Cub & Pro.  
Styles in Adult, Senior, Silver Senior & Master Senior: Barebow, Bowhunter Freestyle, Freestyle, Freestyle Limited, Freestyle Limited Recurve & Traditional. Styles in Young Adult, Youth & Cub: Barebow, Bowhunter Freestyle, Freestyle & Freestyle Limited Recurve. Style in Professional: Freestyle. Professional Divisions include: Adult, Senior, Silver Senior & Master Senior. (3/18)  
In CBH/SAA State Shoots, there will be 2 categories for Longbow – Longbow-wood, Longbow-aluminum/carbon.(3/18) Longbow shooters shoot the youth distance out to 50 yards.  
In CBH/SAA State Shoots, there will be 2 categories for Recurve – Recurve-off the shelf, which includes the elevated rest, plunger and 12” stabilizer and the Traditional Recurve.  
For the Traditional Recurve, the following rules apply; (2/22)
  1. This style is for recurve bows that are shot from the shelf with no elevated rest.
  2. No device of any kind that can be used for sighting shall be allowed in the sight window.
  3. There shall be no mechanical or other device in the sight window except the arrow.
  4. The only foreign material allowed in the sight window will be felt, Velcro or leather on the side and shelf oth the bow. The side plate shall be no higher than 1/4” above the arrow that is used.
  5. No clickers, draw checks, grip sears, weights or levels will be allowed. No marks or blemishes on the face of the bow or in the sight window will be allowed. No stabilizer.
  6. During a round no adjustments may be made to the bow and/or its related equipment.
  7. Vertical bow quivers are permissible.
  8. The string is allowed to be colored, but the center serving must be a uniform color or pattern. Brush buttons and string silencers may be used. Any marks or string attachments shall be illegal.
  9. One anchor point only is permitted, no face or string walking will be allowed.
  10. The archer shall touch the arrow nock with the index finger when drawing the arrow. Finger position shall not change during competition.
  11. Glove, tabs or fingers shall be the only release devices deemed legal. Unless physical disability of the arms or hands, a chew strap may be used in place of fingers.
  12. All arrows shall be identical in length, weight, diameter and fletching with allowance for wear and tear.
  13. No written memorandum will be allowed.
  14. No device for measuring distance and/or gap shall be allowed.
  15. Maximum distance for this class shall be 50 yards.

**Section B – CBH/SAA State Field Championships**

The California State Field Championship Tournament shall be a one-stage tournament to be scheduled on the weekend of the second Sunday in June each year. The Tournament shall consist of 28Field and 28 Animal on Saturday and 28 Hunter targets to be shot on Sunday. The targets and shooting distances will comply with NFAA regulations. The multi site State Field may be held as an option. The format is one day; 14 field, 14 hunter and 14 animal and will be held in the month of June.

## GENERAL WORKING MECHANICS

1. The 2<sup>nd</sup> Vice President of Field shall govern the State Field Championship Tournament.
2. Bids for the State Field should have information regarding range, directions, camping, motels, etc. and be sent to the 2nd VP Field with a minimum of two weeks prior to the current annual meeting. If no bid is received, then bids can be considered at the annual meeting.
3. Host club must be a charter member in good standing of NFAA and CBH/SAA. Club should also have NFAA insurance or another insurance policy of at least one million dollar coverage.
4. Host club must have two ranges of fourteen targets. Both ranges should be staked for Field, Animal and Hunter rounds in accordance with NFAA rules.
5. Shooting lines must accommodate a minimum of 2 shooters or more at each target.
6. For the one stage/host tournament, the tournament will be shot as followed: The Field Round shall be the start of Saturday's competition. The Field will consist of 28 targets. At the completion of the last target, and scoring, archers will take down the existing Field target face, and replace it with the Animal target face provided, which shall be behind the target bales. Then, archers will proceed to the next target to begin the Animal Round, which will consist of 28 targets, to complete Saturday's competition. This shall be known as, "The Oranco Shuffle", in honor of its origin. Sunday, archers will shoot the Hunter Round, which will consist of 28 targets, to complete the competition for the State Field Championships. For the multi site tournament, a 14 field, 14 hunter and 14 animal will be shot in one day and not necessarily in that order.
7. For the one stage/host tournament, this match will be held on the weekend of the second Sunday in June each year. The multi site to be held on the 2nd weekend of June.
8. All registration forms and fees will be sent to the Host Club. Any archer may register on shoot day and shoot as a guest. He/She will not be eligible for awards. All money will be refunded if you are unable to attend upon request to 2nd VP Field within 2 days before the shoot, if requested by phone, email, text, phone call, with 30% administration fee.
9. Participants must be a member of NFAA/CBH/SAA and a resident of the State of California, or has declared residency in California, at the time of the tournament to participate for awards. Awards will be given to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> in all classes.
10. The host club/shop for State Field will receive \$10 per shooter plus expenses for targets or extra copies for scorecards or forms, if needed. All other income other than registration belongs to the host club.
11. Barebow, Bowhunter Freestyle and Traditional Recurve/Longbow competitors, unless otherwise stated at tournament site, shall have their bows inspected prior to the start of the tournament. Equipment rules, unless otherwise stated, shall be those established by NFAA.
12. Protests will cost \$50.00. A protest can be filed at anytime during the tournament or within 30 minutes of the conclusion of shooting that day. The 2<sup>nd</sup> V.P. and/or designated Tournament Chairman will rule on the protest. If the protest is upheld, the fee will be refunded.
13. Archers shall shoot with their competition where practicable.
14. The Tournament shall begin at the time set by the 2<sup>nd</sup> VP and/or his/her designated representative for that tournament.
15. The CBH/SAA 2<sup>nd</sup> VP of Field shall:
  - A. Appoint a Field Captain and his/her appointed assistants to manage the tournament.
  - B. Present all pertinent information for the flyer to the CBH/SAA Newsletter Editor/Webmaster for distribution to all CBH/SAA members. Flyer for the State Field Championships, including pre-registration form, with date and location, shall be put in the CBH/SAA newsletter, 3 consecutive months prior to the event. Final Flyer Lay-out and included information shall be approved by the 2<sup>n</sup> V.P. prior to insertion to the newsletter.
  - C. Control and govern all other duties pertaining to the State Field Championship tournament.
  - D. The 2<sup>nd</sup> VP of Field or his/her qualified designee will personally inspect the range of the host club prior to the Championship tournament to **ensure** that the site is an adequate size to accommodate the match and the site meets all NFAA safety requirements. This inspection will take place no later than two weeks prior to the event to **ensure** a quality championship tournament.
  - E. During the tournament, the 2<sup>nd</sup> VP of Field or his/her designated state representative shall be available at a central area, or by electronic communications, in order to mitigate problems and/or disputes.
  - F. Try to take care of all details pertinent to producing a first class tournament.
  - G. Final tournament results will be given to or sent to 2<sup>nd</sup> VP of Field for record and trophy listing. This must be done within one week of the end of the tournament.
  - H. The flight system shall be used for awards as follows;  
1-15 shooters - one flight, 16-30 shooters - two flights, 31-45 shooters - three flights, 46-60 shooters - four flights, etc.
  - I. Any fee or arrangement made by the 2<sup>nd</sup> VP with outside vendors, organizations, etc, must be shared with the CBH/SAA Treasurer before such event takes place.

- J. All monies are to be accounted for and turned into the CBH/SAA Treasurer no later than 30 days after the conclusion of the tournament. Failure to do so will be considered failure of that officer's fiduciary duty to CBH/SAA and could result in disciplinary action by the Board of Governors.
16. DUTIES OF THE HOST CLUB/REGION:
- A. Prepare the range according to the NFAA rules and regulations.
  - B. Arrange for a tournament headquarters area and provide details for accommodations for both the shooting archers and the CBH/SAA officers attending the tournament (i.e. motels, hotels, campgrounds, airports, etc.).
  - C. Arrange publicity with local news media and distribute articles of information, flyers, etc. to local archery shops and publications.
  - D. Provide personnel to act as Range Captain and Chaperones for the Cubs and Youth, when shooting with their competition.
  - E. Provide adequate personnel at the tournament site, for registration and/or score-card distribution and collection, target assignments.
  - F. Order and prepare the proper number of targets plus back-ups as needed.
  - G. Provide food and beverage for lunch. Provide water and cups on range at suitable intervals as required by weather. Breakfast and Dinner is optional.
  - H. Provide adequate restroom facilities on the range, clubhouse area, and camping area.
  - I. Make an extended effort to provide for all details that will produce a first class tournament.
  - J. Provide final tournament results, and host expenses, to the 2nd VP Field no later than one week after the conclusion of the tournament.
17. STATE FIELD PERPETUAL TROPHIES
- A. The Kern County Archers, Inc. Perpetual Trophy: M & W Barebow
  - B. The Pomack Perpetual Trophy: M & W Freestyle
  - C. The El Dorado Hills Bowmen Perpetual Trophy: M & W Bowhunter
  - D. The Fred Bear Memorial Trophy: M & W Freestyle Limited
  - E. The Barbara Heins Perpetual Trophy: Highest Aggregate score, Cub & Youth
  - F. The Dennis Duffy Pro Trophy: Highest Aggregate score, Man or Woman
  - G. Yahi Mixed Style Perpetual Trophy: Couples shooting any style combo, aggregate
  - H. The Severtson Perpetual BHFS Man & Wife Trophy: M & W aggregate score
  - I. CIBA Regional Team Perpetual Trophy: 6 person team, 2 have to be women, aggregate
  - J. An archer may shoot different styles at different ranges but must stay in the same age group.
  - K. Archers must complete the prescribed number of targets, for the tournament, to be eligible for an award. No award can be won with an incomplete score, except in the case of an emergency.

### **Section C – CBH/SAA State Target Championships**

The State Target Championship shall be a 900 Round, in yards, not meters.

#### **GENERAL WORKING MECHANICS**

1. The 2<sup>nd</sup> VP of Target shall govern the State Target Championship Tournament.
2. Bids for State Target (to be held at various locations in the State) will be submitted to the 2<sup>nd</sup> VP Target by April 15<sup>th</sup>.
3. Host club must be a charter member in good standing of NFAA & CBH/SAA.
4. Host shop must be chartered by CBH/SAA or NAA. All clubs and shops must have an insurance policy of at least one million dollar (\$1,000,000) coverage.
5. This match will be held in the month of September with the date determined by the Host.
6. The match round will be the 900 Round in yards not meters.
7. The State Target pre-registration is to be mailed to the Host of choice. Host will have option to take registration on shoot date, if they have empty lanes. Host will make all registration refunds, if possible. A \$5.00 late fee may be imposed for late registration at the discretion of the host.
8. All hosts will receive \$10.00 per shooter for the State Target Championship. CBH/SAA will pay for the flyers, scorecards, targets, registration supplies, awards and postage.
9. Archers shall shoot with their competition, where possible, and must be a current member of NFAA or USA with CBH/SAA membership a the time of the tournament to participate for awards. Awards will be given to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> in all classes, with flights to be determined by 2<sup>nd</sup> VP of Target. Non – NFAA/~~NAA~~ USA) members will shoot in guest class, no awards.
10. Practice prior to tournament is allowed, however, not on official target.

11. Protest fee is \$50.00. Protest shall be submitted in written form within 30 minutes of the end of the tournament. No protest that is after the time limit will be considered or acted on. The Tournament Chairman will rule on the protest. If the protest is upheld the fee will be refunded by the Tournament Chairman/Host. If the protest is not upheld the protest and fee is to be mailed to the 2<sup>nd</sup> VP Target. All protests are to be sent to 2<sup>nd</sup> VP Target.
12. Barebow, Bowhunter Freestyle, Traditional – Recurve & Longbow competitors shall have their bows and tackle inspected prior to the start of the tournament. Equipment rules, unless otherwise stated, shall be those established by NFAA as set down in the NFAA By-Laws.
13. Tournament shall begin at the time set by the Host.
14. The CBH/SAA 2<sup>nd</sup> VP of Target shall:
  - A. Be advised of the Field Captain to manage the tournament at each site, if one is appointed by the Tournament Host. Each host will designate appointed assistants.
  - B. Present all pertinent information for the flyer to the CBH/SAA Editor for distribution to all CBH/SAA members. Date and location of each host will be in the newsletter and on the website for 3 months prior to the event (June-July-August).
  - C. Control and govern all other duties pertaining to the State Target Championship Tournament.
  - D. The 2<sup>nd</sup> VP of Target will check to verify that Host range has a current range inspection. This will be done prior to the Championship Tournament, to **ensure that** the site is an adequate size to accommodate the match and the site meets all NFAA safety requirements. If not current, the host will be notified to have range inspected before tournament. This inspection will take place no later than two weeks prior to the event to **ensure** a quality championship tournament.
  - E. During the tournament, the 2<sup>nd</sup> VP of Target and/or designated host representative shall be available at a central area in order to mitigate problems and/or disputes.
  - F. Send results of the tournament and any new State records to the CBH/SAA Newsletter Editor and webmaster for publication. Certificates for new state records will be issued by the CBH/SAA 2<sup>nd</sup> VP of Target.
  - G. Provide flyers, scorecards, match rules and regulations, protest forms, parental consent, cash summary forms and membership forms for NFAA-CBH/SAA and CBH/SAA forms for USA members joining CBH/SAA only.
  - H. The 2<sup>nd</sup> VP of Target is responsible for mailing all awards to hosts and/or recipient, if logical geographically and/or financially. This will be done within 35 days after the last week of the tournament.
  - I. Verify all memberships to NFAA or members to CBH/SAA prior to results being completed.
  - J. Compile all monies sent by the Host, compile financial report and send to CBH/SAA President, Secretary, and Treasurer. Report to be ready for CBH/SAA Annual Meeting.
  - K. Forward new and renewal memberships to NFAA. If membership is made payable to CBH/SAA, forward it to CBH/SAA Treasurer for processing. The appropriate membership forms and check payable to NFAA will then be forwarded by the CBH/SAA Treasurer to NFAA.
  - L. Any fee or arrangements made by the 2<sup>nd</sup> VP with outside vendors, organizations, etc., must be shared with the CBH/SAA Treasurer before such event takes place.
  - M. All monies are to be accounted for and turned into the CBH/SAA Treasurer no later than 30 days after the conclusion of the tournament. Failure to do so will be considered failure of that officer's fiduciary duty to CBH/SAA and could result in disciplinary action by the Board of Governors.
15. The host club shall:
  - A. Prepare the range according to NFAA rules and regulations.
  - B. Arrange for a tournament headquarters and designate location of range.
  - C. Arrange for publicity with local news media and send articles of information to local and State archery publications and archery shops and clubs.
  - D. Provide personnel to act as range captain and as chaperons for cub groups.
  - E. Provide adequate personnel for registration at the tournament site.
  - F. Order the proper number of targets and target stands plus needed backups. Use only the paper targets. (Do not use the fabric type targets). 122 cm targets to be used.
  - G. Food and beverage for lunch at the discretion of the Host. With ranges where heat is a problem, water and cups should be made available on the range.
  - H. Provide adequate restroom facilities on the range, clubhouse area and the dry camping areas.
  - I. Try to take care of all the details pertinent to producing a first class tournament.
  - J. Final tournament results will be given to or sent to the 2<sup>nd</sup> VP of Target, for record and trophy listing. **EACH HOST MUST DO THIS NO LATER THAN ONE WEEK AFTER THEIR TOURNAMENT DATE.**

## SHOOTING RULES

### 1. STANDARD UNIT:

- Adults, Seniors, Silver Seniors, Master Seniors and Young Adult  
30 arrows at 60 yds., 30 arrows at 50 yds., 30 arrows at 40 yds
- Youth and Longbow shooters  
30 arrows at 50 yds., 30 arrows at 40 yds., 30 arrows at 30 yds.
- Cubs  
30 arrows at 30 yds., 30 arrows at 20 yds., 30 arrows at 10 yds.

### 2. SHOOTING RULES

- A. There will be two official practice ends of six arrows each before official scoring begins.
- B. An END consists of six arrows shot either in two groups of three or all 6 in one group, to be determined by host.
- C. A ROUND consists of 30 arrows shot in 5 groups of 6 arrows.
- D. The time limit for each group of 3 arrows shall be 2.5 minutes, or 5 minutes for 6 arrows. If all shooters have completed shooting before the time limit is up, the whistle may be blown. After the end (6 arrows) the shooters will proceed to score and pull their arrows. There is also no maximum or minimum time the archers have to score and pull their arrows, although they should do so with reasonable promptness. Therefore, the whistle should be blown to start the next end when the archers are ready and without forced haste.
- E. A Completed End is that condition when all six arrows have been shot.
- F. There shall not be less than 3 or more than 5 archers assigned to each target in use and 4 is customary for 2 lines.
- G. First shooters on the line will be A line and the second line shooters will be B line. They may alternate at the completion of each end (six arrows).
- H. Any type of spotting aid may be used provided it does not cause an obstruction or interference to the other shooters. This shall be determined by the Host.
- I. Coaching an archer on the shooting line is permitted, provided that such coaching is not distracting to other contestants. Audible coaching of archers on the shooting lines is not permitted. This shall be determined by the Host.
- J. Any archer choosing to shoot the same style twice, shall pay the appropriate fee and the lower of the two scores will be used for the results. An archer may only compete in ONE AGE GROUP.
- K. Archers must complete the prescribed number of targets, for the tournament, to be eligible for an award. No award can be won with an incomplete score, except in the case of an emergency.

### 3. SHOOTING STYLES

Shooting Divisions and Styles – The shooting divisions and styles are as per Page 9, Art I, Sec A.1.

### 4. SCORING

- A. Arrows in the standard target face shall be evaluated as follows: Inner Gold 10, Outer Gold 9, Inner Red 8, Outer Red 7, Inner Blue 6, Outer Blue 5, Inner Black 4, Outer Black 3, Inner White 2, Outer White 1. The small circle in the Inner Gold is an X and scores as 10 pts. X's must be recorded as X's on the scorecard and will be used as tiebreakers. The 900 Round shall then have a maximum total of 900 points.
- B. Should the shaft of any arrow touch two colors, or touch (without cutting through) any dividing line between scoring zones, that arrow shall score the higher value of the zones touched. Doubtful arrows must be determined for each end before the arrows or target face has been touched, otherwise the lower value must be taken. If arrow score is in doubt, call for a Field Officer/Line Judge.
- C. Witnessed bounce outs, believed to have hit the target in the scoring area, will be re-shot. In the case of a hanging arrow/arrows, shooting shall be terminated; the archer and the Field Official shall approach the target, score the arrow, and remove it. Fifty (50) seconds shall be allowed for each remaining arrow or each arrow to be re-shot.
- D. A dropped arrow may be re-shot. A dropped arrow shall be defined as one which falls while being transferred from the quiver to be nocked on the string, or in preparation for a shot, or which falls from the string during a controlled letdown.

- E. Equipment failures must be recognized by an official and 45 minutes will be allowed for repair. There will be one practice end at the distance that the equipment failure occurred. (Per NFAA Rules, Article IV, N.6.11, page 59).
  - F. Arrows believed to have passed through the target may be re-shot with a marked arrow, which will not be scored if the doubtful arrow/s are found in the butt.
  - G. An arrow imbedded in another arrow (Robinhood) on the scoring face shall score the same as the arrow in which it is imbedded. Archer may apply for NFAA Fellowship of Robinhood if previous arrow is lodged in the highest scoring area of the target.
  - H. If the archer shoots more than 6 arrow in an end, only the six arrow of lower value may be scored. If the offense is repeated, the archer may be subject to disqualification.
  - I. Hits on the wrong target shall be scored as misses.
  - J. The shooters on each target will decide who will be Target Captain, whose duty will be to call the score of each arrow and it shall then be recorded independently by two contestants acting as scorers. Scorers should check results after each end to avoid errors.
  - K. DO NOT TOUCH ARROWS OR TARGET FACE BEFORE SCORING IS COMPELTE.
  - L. Archers are responsible for verifying their scores, classification and for seeing that their signatures and scorekeepers' signatures appear on their cards.
5. FIELD OFFICIALS (Whistle commands: 2-come to line, 1-commence shooting, 3 collect arrows, 4 or more to terminate shooting immediately.
- A. Field Officials/Line Captain shall be appointed by the Host. The Field Official/Line Captain shall be the final judge of all disputed arrows.
  - B. The Field Officials shall have the responsibility and authority to organize, supervise and regulate all practice, shooting and competition in accordance with regulations and customs; to interpret and decide questions of rules; to maintain safety conditions; to enforce sportsmanlike behavior; to score doubtful arrows; to signify the start, interruptions, delays, postponements and finish of competition. A target may be replaced at the discretion of the archer or the host.
  - C. Repeated infractions or discourteous or unsportsmanlike conduct, not sufficiently grave as to require expulsion, shall be penalized by the Field Officials after an appropriate warning as follows: For the first repetition after warning, the loss of the highest arrow of that end; for the second repetition, expulsion from the tournament without a refund.
  - D. Decisions of the lesser field officials shall be final unless immediately appealed to the field captain and/or Host.
  - E. Decisions of the Field Captain shall be final unless verbal notice of intent to protest is given to the Field Captain, and unless this is followed by the submission of a written protest to the Tournament Host.
6. EQUIPMENT  
Traditional – Recurve & Longbow, Barebow, Bowhunter Freestyle, competitors shall have their bows and tackle inspected prior to the start of the tournament.
7. PROTESTS
- A. Protest fee is \$50.00. Protest shall be submitted in written form within 30 minutes of the end of the tournament. No protest that is after the time limit will be considered or acted on. If the protest is upheld, the protest fee of \$50.00 will be refunded.
  - B. Disputes and/or protests arising at this tournament will be discussed and ruled upon by the Tournament Host. The Tournament Host's decision will be final.
  - C. Any individual wishing to file a protest against another archer must inform that individual in the presence of a tournament official that a protest will be filed. Both individuals have the right to be present. All protests must be written and submitted within 30 minutes after the tournament has ended.
8. AWARDS
- A. The CBH/SAA 2<sup>nd</sup> VP Target will tabulate tournament scores.
  - B. The flight system will be used to determine the number of flights and awards.
  - C. Awards will be presented for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> places in each flight. Equal division of the number of archers in each flight will be maintained, except that the last flights will record a lesser number (for two flights) or an unequal number (for three or more flights) as may be required. When two or more tie scores appear at the flight break, the archers tied will be placed at the bottom of the upper flight, without disturbing the remaining flights as originally established.
  - D. Awards will be sent to the tournament Hosts and/or recipients, if logical geographically and/or financially. This will be done within 35 days after the last week of the tournament. Award winners will be published in the CBH/SAA Newsletter and posted on the website.
  - E. Winners are to check with Host 35 days after the last week of the tournament.
  - F. All questions about awards should be directed to the CBH/SAA 2<sup>nd</sup> VP Target.



9. TIES

X's will break ties, if still tied, by total of each round (60-50-40 yds), if still tied, by total of each arrow in each end (60-50-40 yds), if still tied, it will be deemed a tie and duplicate awards will be given.

10. PRACTICE will be allowed, however, not on the official tournament target.

11. TARGETS – The 122 cm target will be used.

### **Section D – CBH/SAA State Indoor Championships**

The round shall consist of 15 ends of 3 arrows. For the 3-spot target, one arrow will be shot at each of three targets, in any order.

#### **GENERAL WORKING MECHANICS**

1. The 2<sup>nd</sup> VP of Indoor shall govern the State Indoor Championship Tournament.
2. Bids for the State Indoor must be given to the 2<sup>nd</sup> VP of Indoor by August 6<sup>th</sup>.
3. Host club must be a charter member in good standing of NFAA & CBH/SAA. Host shop must be chartered by NFAA & CBH/SAA. Clubs or shops must have an insurance policy of at least one million dollars (\$1,000,000) coverage.
4. This match will be held in the month of January. Participation shall be open to all archers on a first come, first served basis and may be limited to the # of shooters each day and to be determined by the host due to space available. Once shoot dates are published, no other dates will be acceptable for competition.
5. The host club/shop for State Indoor Championship will receive \$10.00 per shooter plus expenses for targets, or extra copies for scorecards or forms if needed.
6. Targets for Adults, Senior, Silver Senior and Master Seniors will be either the 3 spot target face (multi-colored, referred to as Vegas Target) or the 40 cm face. Young Adults (15-17) will shoot the 40 cm face. Youths (12-14) and cubs (11 and under) will shoot the 60 cm face with the option of the vertical 3 spot. PROS must shoot the multicolored 3 spot target.
7. Shooting Divisions and Styles – The shooting divisions and styles are as per page 9, Art I, Sec A.1.
8. Practice on lanes prior to the tournament will be allowed, however, not on the official targets. There will also be two official practice ends (on official targets) of three arrows each before official scoring begins.
9. To compete for awards, participants are required to be a member of NFAA or USA with CBH/SAA. Guests may participate but are not eligible for awards. Awards will be given to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> in all classes. Flights will be determined by the 2<sup>nd</sup> VP of Indoor. All registration money, and registration forms and cash summary must be sent to the 2<sup>nd</sup> VP of Target within one week of end of match.
10. Participants may shoot in more than one style but must pay a registration fee for each style. Archers will not be allowed to shoot the same style twice. If the archer shoots the same style twice, the lower of scores will be used. Archers must complete the prescribed number of targets, for the tournament, to be eligible for an award. No award can be won with an incomplete score, except in the case of an emergency.
11. The CBH/SAA 2<sup>nd</sup> VP of Indoor shall:
  - A. Present all pertinent information for the flyer to the CBH/SAA Editor and to the CBH/SAA Webmaster to be published and distributed to all CBH/SAA members and to be placed on CBH/SAA webpage. Date and locations will be in the newsletter for 3 months prior to the event.
  - B. Control and govern all other duties pertaining to the State Target Indoor Championship Tournament.
  - C. Verify that the host indoor range has a current range inspection. If inspection is not current 2<sup>nd</sup> VP of Indoor or his/her designee will notify host that a new inspection is needed before the tournament. This is to ensure that the site is of adequate size to accommodate the match and the site meets all NFAA safety requirements.
  - D. Present all shops/clubs with the same set of rules and scorecards, so all participants will compete equally.
  - E. Be responsible for all awards. The awards will be sent to the host shops and clubs. Winners will pick-up awards at the shop/club where they competed. Awards should be mailed to hosts 35 days after the last day of the tournament.
  - F. Verify NFAA or NAA with CBH/SAA membership on participants. Verify all scorecards are completely filled out and correct. Type match results, record new State Records and forward to CBH/SAA Editor and CBH/SAA Webmaster and forward same to cbhsaa.net (Attn: Webmaster).
  - G. Mail New State Record Certificate to new record holders.
  - H. Responsible to make sure we have adequate awards on hand. Will reorder if needed, with approval of the Awards Committee and the Board of Governors.
  - I. Any fee or arrangements made by the 2<sup>nd</sup> VP with outside vendors, organizations, etc., must be shared with the CBH/SAA Treasurer before the such event takes place.

- J. All monies are to be accounted for and turned into the CBH/SAA Treasurer no later than 30 days after the conclusion of the tournament. Failure to do so will be considered failure of that officer's fiduciary duty to CBH/SAA and could result in disciplinary action by the Board of Governors.
12. The host club/shop shall:
- A. Prepare the indoor range according to NFAA rules and regulations.
  - B. Conduct the tournament according to all the rules provided by the 2<sup>nd</sup> VP of Indoor so all participants compete equally.
  - C. Provide personnel to act as lane captain, take care of registration and verify CBH/SAA membership.
  - D. Order and prepare the proper number of targets plus needed back-ups.
  - E. Take care of all the details pertinent to producing a first class tournament.
  - F. Make sure that indoor lanes have current inspection (Only good for 2 years).
  - G. Have current insurance for one million (\$1,000,000) either NFAA insurance or a private insurance policy. A copy of NFAA Insurance or private insurance must be sent to 2<sup>nd</sup> VP of Indoor.
  - H. Return CBH/SAA Indoor Tournament contract to 2<sup>nd</sup> VP of Indoor.
  - I. Return all registration money, registration forms, protests and scorecards **MUST** be sent to 2<sup>nd</sup> VP of Indoor. Data will be recorded for results, new records and awards. This must be done not later than 1 week after each host shoot date.

#### SHOOTING RULES

1. The round shall consist of 15 ends of 3 arrows. For the 3-spot target, one arrow will be shot at each of three targets, in any order.
2. For two lines of shooters, the first line shall shoot the bottom target and the second line shall shoot the top target. After eight ends, the two lines shall switch. For one line of shooters, the first eight ends will be shot at bottom targets and then the remaining seven ends at the top targets.
3. The arrows shall be scored starting from the inside ring out: 10, 9, 8, 7, 6...for the 3-spot target. For the 60 and 40 cm targets: 10, 9, 8, 7, 6, 5, 4, 3, 2, 1. The round shall then have a maximum total of 450 points. Archers must keep their "x" count.
4. The shooting distance shall be 20 yards.
5. The time limit for each end shall be 2 minutes. If all shooters have completed shooting before the ~~2.5~~ 2 minutes is up, the whistle may be blown, and the shooters proceed to score and pull their arrows. There is also no maximum or minimum time the archers have to score and pull their arrows, although they should do so with reasonable promptness. Therefore, the whistle should be blown to start the next end when the archers are ready and without forced haste.
6. Barebow, Bowhunter Freestyle, Traditional – Recurve & Longbow competitors shall have their bows and tackle inspected prior to the start of the tournament. Equipment rules unless otherwise stated shall be those established by NFAA.
7. Shooting shall be initiated with a signal from the line captain, usually with a whistle. (WHISTLE COMMANDS: 2-come to the line, 1-commence shooting, 3-collect arrows, 4 or more to terminate shooting immediately. If shooting is suspended during an end for any reason, one blast will signal shooting to commence.
8. There will be two official practice ends of three arrows each before official scoring begins. Practice is allowed before tournament but not of official target.
9. Targets shall be scored in groups of not less than three or more than five. A target captain and two scorers will be designated for each scoring group.
10. Arrows must remain in the target face until all arrows are scored. The status of doubtful arrows shall be determined before drawing any arrow from the target, and such arrows may not be touched until after being recorded. The Tournament Official shall be the final judge of all disputed arrows. A target may be replaced at the discretion of the host.
11. Witnessed bounce outs, believed to have hit the target in the scoring area will be re-shot. In the case of a hanging arrow, shooting shall be terminated. The archer and the Line Captain shall approach the target, score the arrow and remove it. Fifty (50) seconds shall be allowed for each remaining arrow or each arrow to be re-shot.
12. Should the shaft of any arrow touch two colors, or touch (without cutting through) any dividing line between scoring zones, that arrow shall score the higher value of the zones touched.
13. In the case of equipment failure, the Line Captain shall be immediately informed, and the archer may have up to 15 minutes to make the needed repair or replacement. Then, in the presence of the Line Captain, the archer shall complete the ends missed, after the end of the round. One practice end will be allowed.
14. A dropped arrow may be re-shot. A dropped arrow shall be defined as one which falls while being transferred from the quiver to be nocked on the string, or in preparation for a shot, or which falls from the string during a controlled letdown.

15. If the archer shoots more than three arrows in an end, only the three arrows of lower value may be scored. If the offense is repeated, the archer may be subject to disqualification. For the 3-spot target, the arrow of higher scoring value is lost if more than one arrow is shot into any one of the targets.
16. THE ARCHER AND BOTH SCORERS MUST SIGN ALL SCORE CARDS! THE ARCHER IS RESPONSIBLE TO VERIFY THE SCORE CARD IS CORRECT BEFORE SIGNING IT. ARCHER MAY BE DISQUALIFIED IF INCORRECT. BE SURE THE CORRECT SHOOTING STYLE IS INDICATED.
17. X's will break ties, if still tied by total of each round, if still tied by total of each arrow, if still tied will be deemed a tie and duplicate awards will be given.
18. An archer shall stand so that he has one foot on either side of the shooting line. In the instance of a wheelchair, this shall be one wheel on either side of shooting line.

## SECTION E

### CBH/SAA STATE BROADHEAD CHAMPIONSHIP TOURNAMENT

1. This tournament is designed to appeal to the bowhunter as opposed to the tournament archer. It is designed to offer the hunter some benefits without his/her becoming entangled in the aspects of a Field tournament. NFAA rules apply except where noted below.

2. The State Broadhead Tournament shall be a two day event held on-Memorial Day weekend.

3. The 2nd Vice President of Hunting or his delegate shall govern this tournament.

4. The range for this event shall be laid out in such a manner as to simulate hunting conditions when possible.

5. Archers shall use hunting tackle for this event which is in keeping with California State Fish & Wildlife laws on Big Game Hunting.

#### A. Scoring:

- 1) Vital - 10      Kill - 8      Wound - 5
- 2) An arrow must be in the target to score, except a "pass-through" which must be witnessed and scored as witnessed by other shooters in the group.
- 3) "Bounce-ins" and "glance-offs" shall not score.
- 4) "Antlers" do not score.
- 5) Shaft of arrow must touch the line for higher score.
- 6) Double scoring is required.
- 7) This shall be a one-arrow tournament at unmarked yardages.

#### B. Divisions and Styles of Shooting:

- 1) Divisions
  - a) Seniors (65+)
  - b) Adult (18-64) Male and Female
  - c) Young Adult (ages 15-17) Male and Female
  - d) Youth (ages 12-14) Male and Female
  - e) Cubs (ages 8-11) and PeeWees (ages 0-7). Cubs and PeeWees to use field points only.
  - f) Cubs and PeeWees to be recognized as "Cub" or "PeeWee" with no additional style qualification. Male and female to be separate.

#### 2) Styles

- a) Sight (S)
  - b) Non-Sight (NS)
  - c) Release (R)
  - d) Recurve (Rc) - Adults and Seniors only
  - e) Traditional (T) - Adults and Seniors only
- 3) Cubs and PeeWees will receive participation awards only. Cubs and PeeWees may not accompany championship flight on 2<sup>nd</sup> day.

#### C. Awards:

- 1) CBH/SAA membership (Regular or Associate) is required to compete for awards.

- 2) Guest Class is one class (Male and Female combined) and there will be no awards.
- 3) No awards will be mailed.

D. Tackle:

- 1) One stabilizer not over 12 inches, allowed
- 2) Bow quivers are allowed in all styles
- 3) No magnifying scopes are allowed.
- 4) No compound bows over 80 pounds peak draw weight. Recurves and longbows have no limit.
- 5) Binoculars are allowed. NO RANGE FINDERS!
- 6) No range finding devices allowed at any time on the range.
- 7) Broadheads must be dulled and meet Fish & Game Codes at all times during the shoot- expandable broadheads are allowed if they meet Ca. Fish & Game Codes.
- 8) Practice blades are allowed if they meet Fish & Game Codes (7/8" minimum diameter).
- 9) Broadheads may be subject to size testing at any time during the tournament.
- 10) All bows shall be limited to 300 fps with a 3% tolerance for differences in chronographs.
- 11) Arrow speed may be checked anytime during the tournament.
- 12) Longbows: Any type of arrow shaft is allowed.
- 13) Longbows: Must be shot off the shelf.
- 14) Clickers allowed in all styles

E. Miscellaneous:

- 1) Parents will be responsible for the supervision of their children at all times.
- 2) All protests to the Protest Committee must be in writing within thirty (30) minutes of the end of the tournament and include a \$50.00 fee which will be returned if the protest is upheld.
- 3) There must be a minimum of three shooters per target at all times.
- 4) Top shooters from each style will be grouped on the 2nd day of the tournament.
- 5) No target or sight notes allowed (sight tapes ok).
- 6) No discussion of yardage prior to shooting. Discussions afterwards must be done in a manner to ensure that other archers who haven't shot will not be assisted.
- 7) No one is allowed on the tournament course before or after the tournament shooting hours - except for tournament officials.
- 7) Spectators will only be allowed with unanimous approval of the group.
- 9) Rule violations can result in disqualification.
- 10) NO cell phones, computers or any other electronic devices allowed on the range or bow.
- 11) Tournament officials will have communication devices for emergencies and range duties.
- 12) Unsportsmanlike conduct can result in disqualification.
- 13) The site location for the CBH/SAA State Broadhead shall be awarded 1 ½ years in advance.
- 14) Yardage shall be target, style & age appropriate.
- 15) Sidebars:
  1. No limit to number of stabilizers, but no single bar over 12 inches.
  2. Exception – Quivalizer's are considered a quiver, NOT a stabilizer.
- 16) These changes shall be for a two year trial period
- 17) Any fee or arrangements made by the 2<sup>nd</sup> VP with outside vendors, organizations, etc., must be shared with the CBH/SAA Treasurer before such event takes place.
- 18) The 2<sup>nd</sup> VP Hunting shall provide that all monies are to be accounted for and turned into the CBH/SAA Treasurer no later than 30 days after the conclusion of the tournament. Failure to do so will be considered failure of that officer's fiduciary duty to CBH/SAA and could result in disciplinary action by the Board of Governors.

## SECTION F

### CBH/SAA STATE 3-D (UNMARKED) CHAMPIONSHIP TOURNAMENT

The State 3-D (Unmarked) Championship Tournament shall be a one or two day event and shall be governed by the 2nd Vice-President in charge of Hunting, or his appointed representative. The date of the tournament shall be selected by the host club/region. The host club/region shall have the option of "piggy-backing" the tournament in conjunction with an existing tournament.

## GENERAL WORKING MECHANICS

- 1) This tournament will consist of a minimum of 42 life-sized animal targets at unmarked distances.
- 2) This tournament shall be a one-(1) arrow tournament.
- 3) Participants must be a NFAA/CBH/SAA member or a CBH/SAA Associate Member and a resident of the state of California or declared residency or have a reciprocal agreement with NFAA on file, at the time of registration to participate for awards.
- 4) Host club/region must be a charter member in good standing with NFAA/CBH/SAA. Host club/region must carry NFAA liability insurance or another insurance policy of at least one million dollars in coverage.
- 5) Bids for this tournament should be sent to the CBH/SAA Secretary two weeks prior to the State Meeting, and should include information regarding the host range, directions, camping, motels, etc.
- 6) RANGES AND TARGETS:
  - a) The host club/region shall provide a minimum of a 42 target range with appropriate practice areas, eating facilities, and restrooms.
  - b) Targets must be three dimensional, full-bodied, Styrofoam type (3-D) animals. All targets used must be marked with two scoring rings.
  - c) Animals and range are to be inspected by the CBH/SAA 2nd Vice-President of Hunting or by his appointed representative, one (1) week prior to the tournament.
  - d) Shooting lanes must accommodate two or more shooters at each target.
7. SCORING:
  - a) Scoring shall be: Inner Kill Ring = 10 points, Outside Vital Ring = 8 points, Balance of Animal = 5 points.
  - b) An arrow must remain in the animal to be scored.
  - c) Skip-ins will not be scored.
  - d) An arrow must cut through the line to score in the higher scoring area.
  - e) Ties will be decided by a sudden death shoot-off.
8. DIVISIONS AND AWARDS:
  - a) Male and Female.
  - b) Adult divisions will consist of:
    - Fixed Sight Fingers; Moveable Sight Fingers; Fixed Sight Release; Moveable Sight Release;
    - Non-Sight Fingers; Longbow and Recurve.
  - c) Young Adult, Youth and Cub divisions will consist of:
    - Release Sight, Non-sight and Traditional.
  - d) Awards will be First through Third Place in each division.
  - e) Host club/region is encouraged to set up the lane assignments so that archers will be able to shoot with their competition, but this shall not be mandatory.
  - f) A single guest division shall be set up for non-members of CBH/SAA. Shooters in this division shall not be eligible for awards.
- 9) REGISTRATION: There shall be no pre-registration only requirement for this tournament.

DIVISION OF PROFITS:

  - a) Separate tournament:
    - 1) Host Club - 60% CBH/SAA - 40%
    - 2) CBH/SAA will pay for all flyers, scorecards, and registration supplies. Items that are paid prior to the split of profits are: awards, restroom rentals, site permit (if needed), and cost of targets actually used in tournament. All other income other than registration shall belong to the host club/region.
  - b) Piggy-backed tournament in conjunction with existing tournament:
    - 1) Host Club/Region - 25% CBH/SAA - 75%
    - 2) CBH/SAA will pay for all flyers, score cards, and registration supplies used expressly for this tournament. Items that are to be paid prior to the split of profits are: awards. All other expenses shall be considered to be the responsibility of the primary tournament. All other income other than registration shall belong to the host club/region.
- 10) REGISTRATION FEES:
  - a) Separate tournament: (Need to establish fees)
  - b) Piggy-back tournament: (Need to establish fees)
  - c) Registration fees for the CBH/SAA State 3-D (Unmarked) Yardage Championship Tournament will be refunded if you are unable to attend.
- 11) PROTESTS:

Protests fees will be set at \$50.00. A protest may be filed at any time during the tournament and up to the beginning of the awards ceremony. The Tournament Chairman shall rule on the protest. If the protest is successful, then the protest fees will be refunded.

12) DUTIES OF THE HOST CLUB/REGION:

- a) Prepare the range according to the NFAA rules and regulations.
- b) Arrange for a tournament headquarters area and provide details for accommodations for both the shooting archers and the CBH/SAA officers attending the tournament (i.e. motels, hotels, campgrounds, airports, etc.).
- c) Arrange for publicity with local news media and distribute articles of information, flyers, etc. to local archery shops and publications.
- d) Provide personnel to act as Range Captain and chaperones for Cubs when shooting with their competition.
- e) Provide adequate personnel for registration at the tournament site, posting of scores, and provide scoreboard and supplies.
- f) Order and prepare the proper number of targets plus back-ups as needed.
- g) Provide food and beverage for lunch. Provide water and cups on range at suitable intervals as required by weather.
- h) Provide adequate restroom facilities on the range, clubhouse area, and the camping area.
- i) Make an extended effort to provide for all details that will produce a first class tournament.
- j) Provide final tournament results, including complete list of entries, trophy distribution, and expenses, to the 2nd Vice President in charge no later than one week after the conclusion of the tournament.

13) DUTIES OF THE 2ND VP - HUNTING:

- a) Order arrange for delivery to tournament site and distribute all awards.
- b) Present all pertinent information to the CBH/SAA Newsletter Editor for distribution to all CBH/SAA members. Ensure that flyer is posted in CBH/SAA Newsletter, and that date of tournament is included on newsletter calendar at least three months prior to the tournament.
- c) Appoint a Field Captain and assistant(s) to manage the tournament.
- d) Be available during the tournament to help mitigate problems and/or disputes.
- e) Arrange for inspection of host club/region range no later than two (2) weeks prior to the tournament to ensure that the site is of adequate size and design to satisfy NFAA range inspection and safety requirements.
- f) Control and govern all other duties pertaining to the Marked Yardage Championship Tournament
- g) Any fee or arrangements made by the 2<sup>nd</sup> VP with outside vendors, organizations, etc., must be shared with the CBH/SAA Treasurer before such event takes place.
- h) All monies are to be accounted for and turned into the CBH/SAA Treasurer no later than 30 days after the conclusion of the tournament. Failure to do so will be considered failure of that officer's fiduciary duty to CBH/SAA and could result in disciplinary action by the Board of Governors.

## SECTION G

### CBH/SAA STATE 3-D MARKED CHAMPIONSHIP TOURNAMENT

This State 3-D Marked Championship Tournament shall be a one or two day event and shall be governed by the 2<sup>nd</sup> VP Field. The date of the tournament shall be selected by the host club/region. The host club/region shall be the option of "piggy-backing" the tournament in conjunction with an existing tournament.

#### GENERAL WORKING MECHANICS

1. This tournament will consist of the perfect score of 924. This may be with a 42 target/2 arrow course or a 28 target/3 arrow course at marked distances.
2. Participants must be an NFAA/CBH/SAA member *or* CBH/SAA member with USA membership at the time of registration and at the beginning of the tournament to participate for awards.
3. Host club/region must be a charter member in good standing with NFAA/CBH/SAA. Host club/region must carry liability insurance of at least \$1,000,000.
4. Bids for this tournament should be sent to the, 2<sup>nd</sup> VP Field, two weeks prior to the State Meeting.
5. RANGES & TARGETS:
  - a. The host club/region shall provide a minimum of 28 targets for a 28 target course or 42 targets for a 42 target course. Also, to provide; appropriate practice area, eating area/snack shacks and restroom facilities.
  - b. Targets will be of 3D type animals with the option of paper for targets under 10 yards.
  - c. Animals and range to be inspected by the appointed representative or a representative under their direction, at least one week before the tournament.
  - d. Shooting lanes must accommodate at least two archers at a time.

6. SCORING:
  - a. Scoring shall be: Spot at 11 points, kill ring 10 points and balance of animal at 8 points.
  - b. Skip ins and bounce outs will not score.
  - c. An arrow must touch the line to take the higher score.
  - d. Ties will be determined by a shoot off.
7. DIVISIONS AND AWARDS:
  - a. Divisions will follow the Tournament Shooting Styles listed in the CBH/SAA Standing Rules.
  - b. Non members will shoot as a guest.
  - c. It is not necessary to shoot with the same type competition as this may be a piggybacked tournament. If a stand alone tournament, archers must shoot with their same like competition.
8. REGISTRATION:
  - a. Pre-registration is an option to be determined between host club/region and the CBH/SAA officer in charge.
  - b. The division of profits to host club/region shall be;
    - i. \$5 to host club/region per shooter.
    - ii. CBH/SAA will pay for scorecards/flyers, registration supplies and restroom facilities under reasonable arrangement.
  - c. Fees to be approved by the Board of Governors whether by email vote, annual meeting, Mid-Year President's Meeting. Fees at \$15 Adults 18 yr & over, Juniors at \$10 each.
9. PROTEST:
 

Protest fees will be set at \$50 each. A protest may be filed at any time during the tournament and within ½ hour after last call for scorecards. The CBH/SAA Officer or representative shall make the final decision on the protest. If the protest is upheld, the fees will be refunded.
10. DUTIES OF THE HOST CLUB/REGION:
  - a. Prepare the range and targets. Set the targets.
  - b. Provide personnel to act as Range Captains during tournament. If a standalone tournament, chaperones shall be provided for the cubs.
  - c. Provide adequate personnel for registration, kitchen/snack shacks, maintenance of animals during tournament.
  - d. Water to be provided on the range as deemed necessary.
  - e. Assist CBH/SAA Officer or representative with awards.
11. RESPONSIBILITY OF CBH/SAA OFFICER IN CHARGE:
  - a. Order, arrange and deliver or mail awards to host club/region.
  - b. Present all pertinent information to the CBH/SAA Newsletter Editor and to the CBH/SAA Webmaster for publication.
  - c. Appoint a Field Captain to assist in the management of the tournament.
  - d. At completion of tournament, results to be sent to the CBH/SAA Newsletter Editor as well as to the CBH/SAA Webmaster for posting within 30 days.
  - e. At completion of tournament, financial analysis and registration monies to be presented to the CBH/SAA Treasurer within 30 days.
  - f. Any fee or arrangements made by the 2<sup>nd</sup> VP with outside vendors, organizations, etc., must be shared with the CBH/SAA Treasurer before such event takes place.

## SECTION H

### CBH/SAA STATE TRADITIONAL CHAMPIONSHIP TOURNAMENT

The State Traditional Championship Tournament shall be either a one day or a two day event and shall be governed by the CBH/SAA VP or an appointed representative of CBH/SAA. The date of the tournament shall be held in the month of February or March.

#### GENERAL WORKING MECHANICS

1. This tournament will consist of either 60 life sized like animal target for the two day tournament or 42 life sized animal targets for the one day tournament at unmarked distances.
2. This tournament shall consist of a two arrow tournament.

3. Participants must be an NFAA/CBH/SAA member or CBH/SAA member with USA membership in order to compete for awards.
4. Host club/region must be a charter member in good standing with NFAA/CBH/SAA. Host club/region must carry liability insurance of at least one million dollars in coverage.
5. Bids for this tournament should be sent to the 1st VP by June 1<sup>st</sup> of the year before the proposed tournament and should include information regarding the host range, directions, camping, motels, etc.
6. RANGES AND TARGETS:
  - a. The host club/region shall provide a 42 target range with appropriate practice areas, eating facilities and restrooms.
  - b. Targets must be three dimensional, full bodied 3d animals (or the likeness thereof as typically used in 3d tournaments). All targets must be marked with two scoring rings.
  - c. Animals and range are to be inspected by the appointed representative and/or his/her delegated representative in the area, prior to the tournament.
7. SCORING:
  - a. Scoring shall be 10 points for the inner kill ring, 8 points for the outer kill ring and 5 points for the balance of the animal unless otherwise noted.
  - b. Witnessed bounce outs may be reshot. An arrow must remain in the animal to be scored.
  - c. Skip-ins will not be scored.
  - d. An arrow must touch the line to score in the higher scoring area.
  - e. Ties will be decided by a sudden-death shoot off.
8. DIVISIONS AND AWARDS:
  - a. Male and Female.
    - b. Adult, Senior, Silver Senior, Master Senior, Cub, Youth & Young Adult divisions will consist of:
      - i. Longbow with wood arrows
      - ii. Longbow with all other arrows
      - iii. Recurve off shelf, Traditional/Recurve
      - iv. Primitive
    - c. Awards will be first through third, each division.
    - d. Host club/region is encouraged to set up the target assignments so that archers will be able to shoot with their competition on the first day, but this shall not be mandatory.
    - e. A single guest division shall be set up for non-members of CBH/SAA. Shooters in this division shall not be eligible for awards.
9. REGISTRATION:
  - a. DIVISION OF PROFITS:
    - i. Host club/region to receive \$10 per person.
    - ii. CBH/SAA will pay for all flyers, scorecards, registration supplies & awards.
10. REGISTRATION FEES:
  - a. Need to be established by the Board either at the annual meeting or by email.
  - b. Pre-Registration fees will be refunded if not able to attend, if requested one week prior to the event, otherwise fees to be forfeited.
11. PROTESTS:
  - a. Protest fees will be set at \$50 for each protest. A protest may be filed at any time during the tournament and within ½ hour after last call for scorecards. The appointed representative shall rule on the protests. If the protest is successful, then the protest fee will be refunded. Unsuccessful protest fees will not be refunded.
12. DUTIES OF THE HOST CLUB/REGION:
  - a. Prepare the range according to the NFAA safety rules and regulations.
  - b. Arrange for publicity.
  - c. Provide personnel to act as a Range Captain and chaperones for cubs when shooting with their competition.
  - d. Provide adequate personnel to assist registration at the tournament site, posting of scores and resetting targets after the first day of shooting is complete.
  - e. Provide a scoreboard and supplies.
  - f. Order and prepare the proper number of targets including back-ups as needed.
  - g. Provide food and beverages for breakfast and lunch. Provide water and cups on the range at suitable intervals as required by the weather and physical conditions.
  - h. Provide adequate restroom facilities on the range, the clubhouse area and the camping area.
  - i. Make an extended effort to provide for all details that will produce a first class event.



13. DUTIES OF THE CBH/SAA TOURNAMENT CHAIRPERSON:

- a. Order, deliver and distribute all awards.
- b. Provide all registration supplies, scorecards and scoreboard material.
- c. Present all pertinent information to the CBH/SAA Newsletter Editor and Webmaster within 30 days of the event. Ensure that the flyer is posted in the newsletter and on the website and that the date of the tournament appears on the CBH/SAA calendar at least three months prior to the event, if possible.
- d. Be available during the tournament to help mitigate problems and/or disputes.
- e. A complete financial report with all monies to be sent to the CBH/SAA Treasurer within 30 days of the event.
- f. Any fee or arrangements made by the 2<sup>nd</sup> VP with outside vendors, organizations, etc., must be shared with the CBH/SAA Treasurer before such event takes place.
- g. All monies are to be accounted for and turned into the CBH/SAA Treasurer no later than 30 days after the conclusion of the tournament. Failure to do so will be considered failure of that officer's fiduciary duty to CBH/SAA and could result in disciplinary action by the Board of Governors.

## SECTION I

### PERPETUAL TROPHIES

1. Those archers who wish to compete for Perpetual Trophies shall register with the Host Club prior to the beginning of the CBH/SAA Championship Tournament. (Field)
2. The rules for the Stew Foster Regional Championship Trophy shall be one team for each region consisting of six men and one woman. (Field)
3. The Sidewinder Broadhead Perpetual Team Trophy shall be awarded to the four- (4) member Non-Sight/Fingers club team shooting the highest combined score at the tournament. (Broadhead)
4. The Kern County Archers, Inc. Perpetual Trophy is awarded to the man and wife shooting the highest Barebow Division aggregate score. (Field)
5. The Pomack Perpetual Trophy is awarded annually to the man and wife shooting the highest Freestyle Division aggregate score. (Field)
6. The El Dorado Hills Bowman Perpetual Trophy is awarded annually to the man and wife shooting the highest Bowhunter Division aggregate score. (Field)
7. The Dennis Duffy Pro-Man Trophy for high score. (Field)
8. The Fred Bear Memorial Trophy, donated to CBH/SAA by the archers of Cascade Region at the 1989 meeting, is awarded to the Man and Wife shooting the highest Freestyle Limited aggregate score. (Field)
9. CIBA Regional Team Perpetual Trophy (Field)
10. The Severtson Perpetual Bowhunter Freestyle Man & Wife Trophy (Field)
11. The Pat Norris/Bonnie Bowman Archery Perpetual Team Trophy shall be awarded to the four (4) member Sight/Fingers club team shooting the highest combined score at the tournament.
12. The Traditional Archers of California Longbow Team Award shall be presented to the three-(3) person team consisting of traditional longbow shooters with the highest combined score at the tournament. Team members are not required to belong to the same club or region. No person from the previous year's winning team may shoot together on the same team next year. (Broadhead)

13. The Traditional Archers of California Recurve Team Award shall be presented to the three (3) person team consisting of traditional recurve shooters with the highest combined score at the tournament. Team members are not required to belong to the same club or region. No person from the previous year's winning team may shoot together on the same team next year. (Broadhead)
14. The Unique Awards Best Target Perpetual Award shall be presented to the individuals, club, or region judged to have the best-looking target at the State Broadhead. The 2nd VP of Hunting shall designate the judges for this award. (Broadhead)

### **Section J - GRAND SLAM TOURNAMENT AWARD**

1. This specially designed award shall be awarded to any archer who wins the Four State Championship Titles within 12 months. The archer must win the "Champion" title in each of the following State Championship Tournaments: Indoor, Field, Target and Broadhead.
2. This award will be awarded at the CBH/SAA Annual State Meeting/Banquet as to give honor to the all around champion.
3. Cubs shall be ineligible for this award as they do not compete in the Broadhead Tournament.

### **CUB GRAND SLAM AWARD**

This specially designed award shall be awarded to any cub archer who wins the 3 State Championship Tournaments; Indoor, Field and Target within a 12 month period, shooting in one style.

The cub archer must win the "Championship" title in each state event.

This award would be awarded at the CBH/SAA Annual State Meeting/Banquet as to give honor to the all around Champion. (Rev 1/08)

## **Article II – State Meeting**

### **SECTION A - OFFICERS EXPENSES**

1. The following is a list of Officers & Members that have their lodging, banquet dinner, meals & travel expenses paid for by the CBH/SAA at the Annual Meeting. This does not include spouses.

President

1<sup>st</sup> V.P.

2<sup>nd</sup> V.P. - Field

2<sup>nd</sup> V.P. - Target

2<sup>nd</sup> V.P. - Hunting

2<sup>nd</sup> V.P. - Indoor

Legislative Coordinator & (6) Leg. Team Members

NFAA Director

Small Game Chairman

IBEP Chairman

Secretary

Treasurer

Editor

Past President

Historian

2. Limits of reimbursement:
  - a. Travel expenses: will be paid at \$.35 per mile or airfare which ever is less, to and from the meeting location.
  - b. Lodging: will be reimbursed the amount negotiated with the hotel or the amount paid for lodging elsewhere, whichever is less.
  - c. Meals: will be paid \$30.00 maximum per day with receipt.
  - d. Banquet dinner: will be actual cost of the meals offered.
3. Officers' expense form and receipts should be sent to the Treasurer no later than one month after the event.
4. If any of the officers or the appointees listed in Item 1 of this section act as a voting Representative of a Region, that Region will be responsible for half of the total expenses of that person.

## **SECTION B –Bidding Process**

### A. Annual State Meeting Bids

Host Club/Region bids to hold the next year's CBH/SAA Annual meeting should be submitted to the CBH/SAA Secretary no later than five (5) days before the start of the current year's meeting.

### B. Bids should include the following information:

Host Club/Region:

Location: Address

Meeting Room & Banquet Room Rates

Hotel Property Name:

Room Rates: Single \$ Double \$

Nearest Airport:

### C. CBH/SAA Responsibility:

1. Pay for all meeting rooms, catering charges, and CBH/SAA Officers' Rooms

- 2 Advise Host of the approximate number of meeting rooms needed for the weekend (tentative schedule, such as follows):

Example: Friday: 1 room for Legislative Session

1:00 PM - 6:00 PM

Saturday: 1 room for General Session 7:00 AM - 5:00 PM

3 rooms for Break Away Groups 1:00 PM - 5:00 PM

Banquet Facilities to seat 125 - 250 (depends upon the year)

Sunday: 1 room for General Session 7:00 AM - 1:00 PM

3. Advise Host the approximate number of individual sleeping rooms needed. (Host will need this information when trying to obtain room rates at various hotels.)
- 4 Advise Host the approximate needs for coffee, drinks, etc. during the meeting.

Example: Friday: 1:00 PM water station for 25

Saturday 7:00 am water station for 65

Sunday 7:00 am water station for 65

Host can then determine what will be needed by the Hotel Catering Department.

5. Mail Provide to each CBH/SAA Officers and Regional Officer, packets containing the Agenda items (Petitions), all other necessary reports for the meeting, and Hotel Reservation Packets provided by the Host Club/Region.

#### D. HOST CLUB/REGION RESPONSIBILITY:

1. Work with selected hotel property and provide the following information:
2. Number of sleeping rooms required
3. Number of Meeting rooms required
4. Number of tables and/or set up of general session meeting room:
  - a. 12 Round Tables with 4 chairs for Regional Delegates
  - b. Head Officer Table with seating for 12 with podium and microphone
  - c. Extra seating requested for approximately 15 guests. Chairs to be arranged behind the Regional Tables
5. Once bid is voted on and awarded at the annual meeting the contract shall be signed between CBH representative and the hotel. Contract information shall be given to CBH Secretary and/or Treasurer no later than March 1st.

6. Optional (not mandatory) Provide a hospitality room at the expense of the host, on Friday evening.

## **Section C – Rules of the Assembly**

### **A. Guests**

1. Guests may be heard (may speak) on issues before the assembly when the chair has properly recognized them.
2. Guests may not make motions, advise the assembly, rise to points of parliamentary procedure, or in any way usurp the privileges of assembly members. The Sergeant-at-Arms will remove said offenders from the assembly.

### **B. Delegates**

1. Delegates properly seated will enjoy all privileges of the assembly under parliamentary law.
2. Delegates may not temporarily relinquish their seat to an alternate.

### **C. Alternate Delegates**

1. Alternate delegates may be seated by the following:
  - a. The head of the delegation, Regional President, will, through the chair, request and show cause for the seating of an alternate within his delegation.
  - b. The credentials committee will rule on the eligibility of the Alternate.
  - c. The Alternate may be seated with the approval of the Assembly.
2. Another Alternate may not replace an Alternate, once seated.

### **D. Petitions**

1. All petitions are considered as seconded Main Motions.
2. The petition is “put” to the assembly when it is stated by the Chair.
3. The author of the petition, Regional President, or his assignee, may withdraw, modify, or accept suggested modifications to his petition before it is put to the assembly.

### **E. Voting**

1. Each Delegate is entitled to one vote on all questions before the Assembly. This vote may be exercised ONLY if the delegate is seated at the time the vote is taken.
2. Roll Call Votes will be accomplished by the following:
  - a. The Secretary will call each delegate by name.
  - b. Each Delegate will vote yea, nay or abstain.
3. Majority vote will be determined from the votes cast, yea or nay. Abstentions are considered “votes not cast.”

4. Two-thirds (2/3) vote will be determined from the votes cast, yea or nay. Abstentions are considered “votes not cast.”

### Article III – State Programs

- A. The acknowledged State programs shall be: Hunting Activities, Field Archery, Flight, Target and Indoor Archery and Bowhunter Education.
- A. The Hunting, Field and Target Programs shall each be administered by a 2<sup>nd</sup> Vice President and have equal rank with the other programs within CBH/SAA. The President of CBH/SAA shall appoint a Chairman to coordinate the National Bowhunter Education Foundation Program with the State Bowhunter Education Program.
- A. Each program shall have activities consistent with its interest as follows:
  1. Hunting Activities - availability of hunting materials and information; one well-planned Broadhead Tournament annually, California Big Game Club and Golden Eagle Society (Small Game).
  2. Field Archery - availability of tournament information and materials to all clubs and regions within the state; one each annual State Field Championship, and State 3-D (unmarked) Championship Tournament.
  3. Target and Indoor Archery - availability of target and indoor material and information; one annual State Target Championship Tournament and one annual State Indoor Target Championship Tournament.
  3. Flight - availability of flight information; one annual State Championship Flight Tournament.
  4. Bowhunter Education will be known as California's International Bowhunter Education Program, following the guidelines of the National Bowhunter Education Foundation, teaching responsible bowhunting throughout California, to anyone interested in bowhunting.
- A. The entire Board of Governors shall make decisions of basic policy for these programs.
- E. Big Game Club shall be sanctioned by CBH/SAA and follows Pope & Young measuring guidelines and rules of fair chase.
  1. The Big Game Club shall be administered by the Big Game Committee which shall consist of the 2<sup>nd</sup> VP of Hunting, the current President of CBH/SAA, the Small Game Program Chairman the CBH/SAA Measuring Chairman, and other at-large CBH/SAA members as determined by the 2<sup>nd</sup> VP of Hunting.
    - a) In order to conduct official business of the committee, there must be a quorum of a simple majority of the entire committee.
    - b) All members of the committee shall have full voting rights.
    - c) The 2<sup>nd</sup> VP of Hunting will schedule at least one “Open Meeting” each year.
    - d) The 2<sup>nd</sup> VP of Hunting, at his/her discretion, may allow guests to attend Big Game Committee meetings if their inclusion would be beneficial to the decisions at hand.
  2. The Big Game Club shall be self-supporting and have a separate bank account maintained by the CBH/SAA Treasurer.
    - a. The 2<sup>nd</sup> VP of Hunting shall direct all disbursements of funds from the Big Game Club only.
    - b. The 2<sup>nd</sup> VP of Hunting shall make an annual financial report to its members and to the CBH/SAA Board at the annual meeting.
  3. The 2<sup>nd</sup> VP of Hunting shall be responsible for all hunting awards. (Big and Small game)
  4. The goals of the Big Game and Small Game Club shall be to:
    - a. Promote bowhunting in California.
    - b. Promote membership in CBH/SAA through bowhunting.
    - c. Recognize outstanding trophies taken by bowhunters in California.

- d. Recognize outstanding bowhunters in California.
- e. Maintain a quality system of Big and Small Game records for CBH/SAA.
- f. Improve the image of bowhunters and bowhunting.

5. The 2<sup>nd</sup> VP of Hunting and the Big and Small Game Committees may, at their discretion, elect to deny any award(s) applied for, if they feel such denial would be in the best interest of the integrity and reputation of the CBH/SAA Bowhunting Awards Program and the CBH/SAA Big Game Club Record Book.
6. Applicants denied, for any Big/Small Game award(s) or any Special award(s), shall be notified by Certified letter.
7. Denied applicants have 30 days, after receipt of certified letter of rejection, to appeal the Big Game Club committee's decision.
  - a. Appeals must be submitted by certified letter to the 2<sup>nd</sup> VP of Hunting.
  - b. The Big Game Club committee will schedule a Denial Hearing within 45 days from receipt of appeal request.
  - c. The Big Game Club committee will notify the applicant of its Final Decision by Certified letter within 30 days of the hearing.
8. Any animal found to be entered under false information, violation of Fair Chase Rules, or Department of Fish and Game Laws will be permanently removed from the Big Game Club Record Book.
  - a. Appeal process is the same as Section E, Paragraph 7a - 7c.
9. Blatant or multiple violations may result in Probation or Expulsion from the Big Game Club, Big Game Club Record Book and/or CBH/SAA.
  - a. People on Probation are prohibited from entering any animals into the Record Book during the Probation period.
  - b. After probation period is over, only those animals harvested after the Probation will be eligible for consideration.
  - c. Anybody expelled from the Big Game Club will have all entries permanently removed from the Big Game Club Record Book.
  - d. Appeal process is the same as Section E, Paragraph 8a - 8c.
10. By submitting entries to the Big Game Club Record Book, the applicant agrees that the sole decision of acceptance belongs to the Big Game Club committee and its discretionary decision is in all respects final.

F. The Small Game Club (Golden Eagle Society) shall be a part of the Big Game Club and sanctioned by CBH/SAA.

1. Small Game Club shall be administered the 2<sup>nd</sup> VP of Hunting or by his/her appointment of a Small Game chairman and the small game committee appointed by the 2<sup>nd</sup> VP of hunting.
2. The Small Game Club's chairman and committee members shall consist of a minimum of 5 (five) people or a maximum of 10 (ten).
  - a. All committee members and the chairman must be members of CBH/SAA with the minimum membership being Associate Member.
  - b. At least 1 (one) of the Small Game committee members or the chairman must be a member of the Big Game committee.

c. Committee members or the chairman do not have to be members of the Small Game Club.

3. The Small Game chairman and the committee members shall be approved by a simple majority vote of the board present at the annual meeting or by mail ballot.

4. The Small Game Club shall be open to all CBH/SAA members (regular and associate).

5. The Small Game Club shall be self-supporting and have a separate bank account maintained by the CBH/SAA Treasurer.

a. All disbursements of funds from the Small Game Club shall be directed by the 2nd VP of Hunting or his/her appointed Small Game Club chairman.

6. The 2nd VP of Hunting or the Small Game chairman shall make an annual financial report to its members and the CBH/SAA Board at the annual meeting.

G. California's International Bowhunter Education Program.

1. The CBH/SAA Bowhunter Education Chairman shall be the State Chairman representing the National Bowhunter Education Foundation for California.

2. California's International Bowhunter Education Program (CaIBEP) shall operate following the rules and guidelines of the National Bowhunter Education Foundation (NBEF).

3. The CaIBEP shall work with the California Fish & Game Hunter Education Coordinators to improve the quality of bowhunters in California through better bowhunter education of the public.

4. In addition to the CaIBEP Chairman, a Committee will be appointed from CaIBEP Instructors to administer the program.

5. The CaIBEP shall maintain a separate bank account to operate the program, and shall provide an annual financial, activities and class report to CBH/SAA, the NBEF and Ca Fish & Game each year.

6. CaIBEP chairman shall be a member of the CBH/SAA Legislative Committee.

H. The California Archery Hall of Fame shall be sanctioned by CBH/SAA.

1. The Treasurer of CBH/SAA shall be the Treasurer of the California Archery Hall of Fame.

I. CBH/SAA shall establish a non-profit entity called the "California Archery Foundation". The purpose of this foundation shall be to promote and expand archery in California.

1. The "California Archery Foundation" shall be self-sustaining and will be funded through donations, grants, bequests and other forms of revenue.

2. The "California Archery Foundation" shall consist of seven (7) Directors that shall be appointed by the Executive Committee of CBH/SAA and shall be approved by a majority of the CBH/SAA Governors present at the CBH/SAA annual state meeting.

3. Directors shall be appointed for a two-year term on an alternating basis. The initial Directors shall be appointed at the same time. At the end of the first year and each succeeding year, two Directors shall be appointed to replace the outgoing two Directors.



This system of appointment shall continue on a rotational basis until there is only one Director due to be replaced. At such time as the initial Directors have been replaced or re-appointed, the Directors shall be appointed for two-year terms.

4. The President of CBH/SAA shall be an ex-officio director but shall not have a vote in direction, decision or operation of the "California Archery Foundation".
5. The Treasurer of CBH/SAA shall be the Treasurer of the California Archery Foundation.
6. The "California Archery Foundation" shall operate aside and apart from CBH/SAA with the exception of the appointment of the Directors.

### **Article IV BASIC POLICY**

- A. Believing that outdoor recreation, provided by archery and bowhunting, should be available to all citizens of the state of California; we will work to secure expansion of opportunity for recreational archery, so long as it is based upon established principles of wise use of our natural and wild resources, our outdoor heritage.
- B. To cooperate with other organizations whose goals are the conservation and wise use of our natural resources and the enhancement of our total environment.
- C. Official CBH/SAA Target:

The only targets authorized for use in a Field Round shall meet the criteria specified in the table below:

<b>TARGET DIAMETER</b>	<b>65 cm</b>	<b>50 cm</b>	<b>35 cm</b>	<b>20 cm</b>
Outer black ring	65 cm	50 cm	35 cm	20 cm
Inner black ring	52 cm	40 cm	28 cm	16 cm
Outer white ring	39 cm	30 cm	21 cm	12 cm
Inner white ring	25 cm	20 cm	14 cm	8 cm
Outer black spot	13 cm	10 cm	7 cm	4 cm
X-ring	6.5 cm	5 cm	3.5 cm	2 cm

The scoring shall be 5 points for the spot, 4 for the 2 white circles and 3 for the outside black rings. The X-ring shall be used for tiebreakers only. All other rules for scoring a CBH/SAA Field Round shall be in accordance with the NFAA By-Laws.

2. The only targets authorized for use in a Hunter Round shall meet the criteria specified in the table below:

<b>TARGET DIAMETER</b>	<b>65 cm</b>	<b>50 cm</b>	<b>35 cm</b>	<b>20 cm</b>
Outer black ring	65 cm	50 cm	35 cm	20 cm
Inner black ring	39 cm	30 cm	21 cm	12 cm
Outer white spot	13 cm	10 cm	7 cm	4 cm
X-ring	6.5 cm	5 cm	3.5 cm	2 cm

The scoring shall be 5 points for the spot, 4 for center ring and 3 for the outer ring. The X-ring shall be used for tiebreakers only. All other rules for scoring a CBH/SAA Hunter Round shall be in accordance with the NFAA By-Laws.

1. By choosing to be affiliated with CBH/SAA all member clubs agree to use only the above specified targets and scoring rules at any State, Sectional, Regional or Club event that involves a Field and/or a Hunter Round.

## **Article V – Special Awards**

A special awards committee appointed by the current President shall be charged with the responsibility of receiving all nominations of the CBH/SAA Special Awards, and the proper dissemination of such nominations to the Board for action.

### **THE DUD LAWRENCE MEDAL OF HONOR (RETIRED)**

The medal was created in 1963 through the efforts of Doug Walker and Dr. J. W. “Doc” Smalley, the President and the immediate Past President, respectively, to honor and perpetuate the memory of the late Dud Lawrence who was an unselfish and untiring worker for this organization. This medal was established by the CBH/SAA Board at the 1964 Annual Meeting as the highest honor that can be bestowed by CBH/SAA. Dr. J. W. Smalley was made the recipient of this Medal of Honor in 1966. The purposes of the Dud Lawrence Medal of Honor are perpetuated and enhanced through the CBH/SAA Award of Honor.

### **THE CBH/SAA AWARD OF HONOR**

The Board of Governors established this award in 1968, as the highest honor the State Association can bestow to those who have contributed notably to the aims of this association. This award is presented only at such time as the Board deems proper. The CBH/SAA Award of Honor is dedicated to Dud Lawrence and to “Doc” Smalley for their separate and collective contributions to this organization and to archery in California. In 1990 Lynn Gardner was awarded the CBH/SAA Award of Honor.

## **Article VI -Miscellaneous**

- A. An inventory of \$500 may be maintained by the person in charge of selling CBH/SAA logo items.
- B. A \$5.00 fine will be imposed on anyone who is late to the Annual Meeting sessions on Saturday and Sunday.
- C. Cell phones must be turned off during the Annual Meeting sessions unless President gives permission for emergencies to individuals. A \$ 5.00 fine will be imposed.

## **Article VII**

### **Changing the Rules**

- A. Standing rules may be changed at any time by a majority vote at the Board of Governors. The voting can be by mail, E-mail, or at the Annual Meeting.
- B. It is recommended anyone who wants to change rules to the Tournaments consult the 2<sup>nd</sup> VP in charge of the Tournament.